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SPECIAL MEETING PWA MINUTES

DATE: February 16, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called regular meeting to order at 6:03 pm.
2. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Sean Bateman, and Machel Reynolds, Clerk/Treasurer. All members were present. A quorum was declared.
3. Consideration of Consent Agenda.
 - a. Acceptance of the minutes of Council meetings held January 10, 2023.
 - b. Acceptance of the payment of purchase orders.
 - c. Acceptance of estimated payroll for March 2023.
 - d. Acceptance of Treasurer's Report.
 - e. Acceptance of Water Department Report
 - f. Acceptance of permanent Utility and Drainage Easement from Larry & Janice Glover for two (2) tracts of land.
Drainage Easement from Larry & Janice Glover for two (2) tracts of land.

Tract 1: A tract of land located in the Southwest Quarter of Section 30, Township 4-N, Range 10-W, of the Indian Meridian, Comanche County, Oklahoma; Commencing at the Southwest corner of the Southwest Quarter of Section 30, Township 4-N, Range 10-W, of the Indian Meridian, Comanche County, Oklahoma this point being the Southwest corner of Lot 4, said section 30; Thence N00°59'30"E; Thence S89°37'30"E a distance of 33.00 feet; Thence N00°59'30"E a distance of 1393.64 feet parallel with the west line of Lot 3 and Lot 4 said section 30 to a point on the Right-of-Way line of H.E. Bailey Turnpike; Thence 89°47'12"W a distance of 33.00 feet following said Right-of-way line to a point on the west line of Lot 3 and Lot 4 said section 30; Thence S00°59'30"W a distance of 1393.54 feet on the west line of said Lot 3 and Lot 4 said section 30 to the

point of Beginning containing 1.56 acres more or less. Basis of Bearing: West line Lot 3 and 4, Section 30=N00°59'30"E: And

Tract 2: A tract of land located in the Southwest Quarter of Section 25, Township 4-N, Range 11-W, of the Indian Meridian, Comanche County, Oklahoma; Beginning at the Southeast corner of the Southeast Quarter of Section 25, Township 4-N, Range 11-W, of the Indian Meridian, Comanche County, Oklahoma; Thence N00°59'30"E a distance of 793.21 feet on the east line of said Southeast Quarter; Thence continuing N00°59'30"E a distance of 1384.28 feet on the east line of said Southeast Quarter to a point on the Right-of-Way line of H.E. Bailey Turnpike; Thence S35°07'32"W following said Right-of-way line a distance of 58.81 feet, to a point 33.00 feet West of the East line of said Southeast Quarter; Thence S00°59'30"W a distance of 2128.80 feet parallel with the East line of said Southeast Quarter, to the South line of said Southeast Quarter; Thence S88°59'14"E a distance of 33.00 feet to the Point of Beginning containing 1.63 acres more or less. Basis of Bearing: East line of the Southeast quarter, Section 25=N00°59'30"E:

- g. Authorize approval of Resolution 23-05 amending the Public Works Authority employee handbook/personnel policies by repealing all current policies and adopting new policies.

Motion by Evans 2d by Bateman to approve all consent agenda items. Ayes; Francais, Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried.

4. Discussion and possible action on items removed from Consent Agenda. N/A
5. Discussion, consideration, and possible action concerning Garver's status of the Phase III Sewer Project. Motion by Francais 2d by Guevara to approve Environmental information document. Ayes; Francais, Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried.
6. Discussion, consideration, and possible action to approve Change Order #1 with Johnsons Plumbing in the amount of \$210,501 for additional sewer system repairs at the original bid unit prices. During the cleaning and tv contract project, numerous locations were identified which needed repair/replacement. All of these will help reduce I&I into our system. Funding is available from Phase III Project funds. Motion by Bateman 2d by Guevara to approve Change order #1 with Johnson Plumbing in the amount of \$210,501. Ayes; Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried. Discussion, consideration, and possible action to approve authorization for Mayor Francais to engage with Garver and negotiate water engineering on Digital water meters, with amount not to exceed \$20,000. Motion by Guevara 2d by Evans to approve authorization for Mayor Francais to engage with Garver with amount not to exceed \$20,000. Ayes; Francais, Mitchell, Evans, Guevara, and Bateman. Nays; None. Motion Carried.
7. Meeting Adjourned at 6:32 pm.

PASSED, APPROVED AND ADOPTED THE 7th DAY OF MARCH 2023:

Machelle Reynolds, City Clerk