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**MEETING
CITY COUNCIL MINUTES**

DATE: April 11, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francois called meeting to order at 6:00pm
2. Invocation given by Mr. Bennett and flag salute led by Mayor Francois.
3. Oath of Office – Evans and Bennett
4. Members present were JJ Francois, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All the members were present. A quorum was declared.
5. Consideration of Consent Agenda.
 - A. Acceptance of the minutes of Council meetings held March 7, 2023.
 - B. Acceptance of the payment of purchase orders.
 - C. Acceptance of estimated payroll for May 2023.
 - D. Acceptance of Treasurer's Report.
 - E. Acceptance of Police Report.
 - F. Acceptance of Fire Report.
 - G. Acceptance of Library Report.
 - H. Authorization to waive fee for food truck vendors from City of Elgin for Special Event Crawds & Rods on May 12 & 13, 2023.
 - I. Authorization to remove Sean Bateman from all Liberty National Bank and Arvest Bank Accounts.
 - J. Authorization to add Kevin Mitchell and Travis Bennett as authorized signers on Bank account 384025 at Liberty National Bank.
 - K. Authorization to approve ODOT Utility relocation agreement on Hwy 277.

Motion by Guevara 2d by Bennett to approve all consent agenda items. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

6. Discussion and possible action on items removed from Consent Agenda. N/A
7. Mayor's report and presentation.
8. Remarks from Council.
9. Discussion concerning drainage on White Rock addition no action will be taken at this meeting. Discussion only, City going to see about cleaning the concrete out and possibly check to repair the concrete lid for the clean out.
10. Discussion, consideration, and possible action concerning School Resource Officers. Discussion only on the possibility of having three SRO's.
11. Discussion, consideration, and possible action to approve proposal from ODOT concerning purchase of Right-of-Way in front of Fire Station. Motion by Guevara 2d by Evans to approve proposal from ODOT and declaring the property surplus. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
12. Discussion, consideration, and possible action to approve to vote on fireworks proposal for Sounds of Freedom. Motion by Evans 2d by Guevara to approve the proposal from Rainbow Fireworks in the amount of \$27,500 different fireworks can be rearranged with amount not exceeding \$27,500. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
13. Discussion, consideration, and possible action to approve entering contract SPRY-0010(090)PL with the South Western Oklahoma Development Authority (SWODA) and City of Elgin to receive a Mini Transportation Planning Grant in the amount of \$24,000. The total cost of the project is \$30,000 with 80% funding provided by state planning and research (SPR) funding and 20% local funding match. (22-31-700) Motion by Evans 2d by Bennett to approve contract with SWODA. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
14. Discussion, consideration, and possible action to enter into an agreement with Garver to complete the Active Transportation Plan to meet requirements of the SWODA Mini Transportation Planning Grant as outlined in item 13. Motion by Guevara 2d by Evans to approve agreement with Garver to complete Active Transportation Plan. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
15. Discussion, consideration, and possible action to approve purchase of body armor for the Police Department. (01-03-602) Item Stricken
16. Discussion, consideration, and possible action to approve bid from Chizums Fencing LLC in the amount of \$78,646.86 for Project 3 Replacement of backstop and dugouts. (24-33-700). Motion by Guevara 2d by Evans to reject bid from Chizums Fencing. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
17. Discussion, consideration, and possible action to approve bid from CLBoyd John Deere in the amount of \$78,435 for 2023 John Deere 50G Compact Excavator VIN 1FF050GXTPH298866. (03-20-700) Motion by Guevara 2d by Bennett to approve bid amount of \$78,435 for a JD 50G Excavator from CLBoyd John Deere. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
18. Discussion, consideration, and possible action to approve surplus of 2018 John Deere 28G Excavator Vin 1FF026GXJHK263233. Motion by Bennett 2d by Guevara to approve to surplus the 2018 JD 28G Excavator. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
19. Discussion, consideration, and possible action to approve presentation from Garver on the proposed athletic fields west of Commerce Street and authorize completion of the conceptual layout. Motion by Guevara 2d by Mitchell to approve Garver to continue planning for the proposed parks with amount not exceeding \$35,000. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

20. Discussion, consideration, and possible action to approve authorization for Garver Engineering to prepare and submit a grant application to the Department of Transportation for the funds necessary to reconstruct the roadway, lay asphalt, and install sidewalk on Commerce South from Highway 277 to the Fort Sill Gate, with amount to Garver not exceeding \$10,000. (22-31-700) Item Stricken
21. Discussion, consideration, and possible action to approve Ordinance 23-12 amending Title 9, Chapter 1, Section 9-1-2 of the Code of Ordinances of the City of Elgin to create a new subsection G to provide regulations pertaining to driveways. Motion by Evans 2d by Bennett to approve Ordinance 23-12 amending Title 9 Chapter 1, section 9-1-2 in the Code of Ordinances. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
22. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-12 amending Title 9, Chapter 1, Section 9-1-2 of the Code of Ordinances of the City of Elgin to create a new subsection G to provide regulations pertaining to driveways. Motion by Guevara 2d by Mitchell to approve emergency clause for Ordinance 23-12. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
23. Discussion, consideration, and possible action to approve Ordinance 23-13 amending title 2, Chapter 6, Section 2-6-1 of the Code of Ordinances of the City of Elgin to reduce the monthly amount of purchases which the mayor can sign and approve; to add Streets Superintendent as a designated purchasing officer to subpart B. Motion by Evans 2d by Guevara to approve for the Mayor to spend up to \$20,000 a month, anything over \$5,000 he is to call the Council Liaison and Ward person for approval. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
24. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-13 amending title 2, Chapter 6, Section 2-6-1 of the Code of Ordinances of the City of Elgin to reduce the monthly amount of purchases which the mayor can sign and approve; to add Streets Superintendent as a designated purchasing officer to subpart B. Motion by Evans 2d by Bennett to approve emergency clause for Ordinance 23-13. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
25. Discussion, consideration, and possible action to approve Ordinance 23-14 amending Title 2, Chapter 1, Section 2-1-1 d(f)(1) of the Code of Ordinances of the City of Elgin to provide that "small purchases" shall be the amounts set forth in title 2 Chapter 6 Section 2-6-1 and which amounts cannot exceed the specific authority of the individual designated purchasing officers. Motion by Evans 2d by Guevara to approve Ordinance 23-14 amending Title 2, Chapter 1, Section 2-1-1 d(f)(1) of the Code of Ordinances. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
26. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-14 amending Title 2, Chapter 1, Section 2-1-1 d(f)(1) of the Code of Ordinances of the City of Elgin to provide that "small purchases" shall be the amounts set forth in title 2 Chapter 6 Section 2-6-1 and which amounts cannot exceed the specific authority of the individual designated purchasing officers. Motion by Evans 2d by Bennett to approve emergency clause for Ordinance 23-14. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
27. Discussion, consideration, and possible action to approve Ordinance 23-15 amending Title 1, Chapter 7, Section 1-7-6 of the Code of Ordinances of the City of Elgin to provide that council meetings shall be on the first four Tuesdays of each month. Item Stricken
28. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-15 amending Title 1, Chapter 7, Section 1-7-6 of the Code of Ordinances of the City of Elgin to provide that council meetings shall be on the first four Tuesdays of each month. Item Stricken

29. Discussion, consideration, and possible action to approve Resolution 23-10 authorizing the Mayor to sign new deeds with the Comanche County Clerk changing the name on the deeds from "Town of Elgin" to "City of Elgin". Motion by Guevara 2d by Evans to approve Resolution 23-10 authorizing the Mayor to sign new deeds with Comanche County Clerk changing the name on the deed from Town to City. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
30. Discussion, consideration, and possible action to approve Resolution 23-11 establishing a deadline to place items on the agenda prior to each regularly scheduled meeting. Motion by Evans 2d by Guevara to approve Resolution 23-11 establishing a deadline to place items on Agenda prior to each regularly scheduled meeting. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
31. Discussion, consideration, and possible action to approve Resolution 23-13 amending the Master fee schedule to include fees for Nuisance Abatement. Motion by Bennett 2d by Guevara to approve Resolution 23-13 amending the Master fee schedule and adding Nuisance Abatement fees for equipment each is an hourly fee, 1. Lawn Mower \$36, 2. Weed Eater \$12, 3. Excavator \$138, 4. Backhoe \$174, 5. Tractor \$120, 6. Dump Trailer \$28, 7. Skid Steere \$138, 8. Pickup \$24, 9. Riding Mower \$120, 10. Administration Fee added to each of \$5.00 Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
32. Meeting Adjourned at 9:47 pm.

PASSED, APPROVED AND ADOPTED THE 9th DAY OF MAY 2023:

Machelle Reynolds, City Clerk