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**PWA MEETING**  
**MINUTES**

**DATE:** May 9, 2023  
**TIME:** 6:00 PM  
**PLACE:** Elgin City Hall  
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called regular meeting to order at 9:06 pm.
2. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All the members were present. A quorum was declared.
3. Consideration of Consent Agenda.
  - a. Acceptance of the minutes of Council meetings held April 11, 2023 & May 1, 2023.
  - b. Acceptance of the payment of purchase orders.
  - c. Acceptance of estimated payroll for June 2023.
  - d. Acceptance of Treasurer's Report.
  - e. Acceptance of Water Department Report
  - f. Authorization to accept Sewer line easement from James and Sonya Spence for the West 10 ft of the North 70ft of Lot 21 Block 24 of the City of Elgin, OK.
  - g. Authorization to accept Sewer line easement from Sonia Tranter for the South 10 ft of Lots 5 & 6 Block 48, and the west 5 ft of the South 30 ft of Lot 5 of said Block 48 of the City of Elgin, OK.
  - h. Authorization to accept Sewer line easement from Dustin Hilliary for the South 10 ft of Lots 9 & 10 of Block 48 of the City of Elgin, OK.
  - i. Authorization to accept Sewer line easement from Codie Lankford and Annalu Russell for the South 10 ft of Lots 11 & 12 of Block 48 of the City of Elgin, OK.Motion by Francais 2d by Bennett to approve all consent agenda items. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

4. Discussion and possible action on items removed from Consent Agenda. N/A

5. Discussion, consideration, and possible action to approve Consider approval of a Groundwater Purchase Agreement with John and Julie Magness for water rights to 149.57 ac in the Rush Springs Aquifer for the sum of \$74,785.00. Motion by Guevara 2d by Francais to approve Groundwater Purchase agreement with John and Julie Magness in the amount of \$74,785. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
6. Discussion, consideration, and possible action authorizing award of a construction contract to Kropff-Reynolds Construction Company in the amount of \$588,099.00 for the Keeney Road Sewer Project to be funded with ARPA funds. Motion by Evans 2d by Guevara to approve authorization to award construction contract to Kropff-Reynolds in the amount of \$588,099. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
7. Discussion, consideration, and possible action authorizing Garver, LLC to provide administrative services for the Keeney Road Sewer Project thru their Master Services Agreement on-call services with a maximum amount of \$ 10,000 . Motion by Francais 2d by Evans to approve authorization for Garver to provide administrative services for the Keeney Road Sewer Project with amount of \$10,000. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
8. Discussion, consideration, and possible action to Receive a presentation from Garver, LLC on the WWTF Phase III Project. Motion by Guevara 2d by Bennett to approve receiving of presentation from Garver. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
9. Meeting adjourned at 10:17 pm.

PASSED, APPROVED AND ADOPTED THE 13<sup>th</sup> DAY OF JUNE 2023:

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Machelle Reynolds, City Clerk