

Office
(580) 492-5777

City of Elgin
P.O. Box 310
Elgin, OK 73538

Fax
(580) 492-5787

PWA MINUTES

DATE: July 11, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called regular meeting to order at 7:18 pm
 2. Members present were JJ Francais, Kevin Mitchell, Fred Guevara, Travis Bennett, and Machelie Reynolds, Clerk/Treasurer. Nettie Evans was absent. A quorum was declared.
 3. Consideration of Consent Agenda.
 - a. Acceptance of the minutes of Council meetings held June 13, 2023.
 - b. Acceptance of the payment of purchase orders.
 - c. Acceptance of estimated payroll for August 2023.
 - d. Acceptance of Treasurer's Report.
 - e. Acceptance of Water Department Report
 - f. Acceptance of Budget Amendment #3
 - g. Authorization to go out for bids for digital water meters
 - h. Authorization to accept Water Rights and Well Drilling Agreement from David & Michelle Ballou.
 - i. Authorization to accept Water Well easement and Water Line easement from David & Michelle Ballou.
- Motion by Francais 2d by Mitchell to approve all consent agenda items. Ayes; Francais, Mitchell, Guevara, and Bennett. Nays; None. Motion Carried.
4. Discussion and possible action on items removed from Consent Agenda. N/A
 5. Discussion, consideration, and possible action concerning engineer selection for 2023 Update to the 2014 Water Supply Evaluation Engineering Report, a water system analysis to determine the adequacy of existing lines and storage facilities and a new water well project. Item Stricken
 6. Adjourned at 7:27 pm.

PASSED, APPROVED AND ADOPTED THE 8th DAY OF AUGUST 2023:

Machelle Reynolds, City Clerk