

Office
(580) 492-5777

City of Elgin
P.O. Box 310
Elgin, OK 73538

Fax
(580) 492-5787

**MINUTES
CITY COUNCIL
MEETING**

DATE: August 8, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francois called meeting to order at 6:00 pm
2. Mayor Francois led the invocation and flag salute.
3. Members present were JJ Francois, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All Members were present. A quorum was declared.
4. Consideration of Consent Agenda.
 - A. Acceptance of the minutes of Council meetings held July 11, & July 26, 2023.
 - B. Acceptance of the payment of purchase orders.
 - C. Acceptance of estimated payroll for September 2023.
 - D. Acceptance of Treasurer's Report.
 - E. Acceptance of Police Report.
 - F. Acceptance of Fire Report.
 - G. Acceptance of Library Report.
 - H. Authorization to accept salvage for Police Dept. 2016 Dodge Charger VIN 2C3CDXAGH197340 with total loss and salvage price of \$12,995.00
 - I. Authorization to accept salvage for Police Dept. 2011 Chevrolet Tahoe VIN 1GNSK2E07BR232205 with total loss and salvage price of \$6,645.00.

Motion by Guevara 2d by Bennett to approve all consent agenda items. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

5. Discussion and possible action on items removed from Consent Agenda. N/A
6. Mayor's report and presentation.
7. Remarks from Council.
8. Discussion, on Garver's Preliminary Sidewalk Master Plan. Discussion Only
9. Discussion, consideration, and possible action to move part time Library employee Victoria White to pay scale B1 \$11.82 an hour. Motion by Bennett 2d by Guevara to approve moving Victoria White to the payscale at B1 \$11.82 an hour. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
10. Discussion, consideration, and possible action concerning recommendation from Mike Johnson on the engineer selection for 2023 for street reconstruction projects within the City Limits to be funded by 2023 Street Bond Issue. Motion by Guevara 2d by Mitchell to approve recommendation from Mike Johnson to hire Garver Engineers for the 2023 street reconstruction projects funded by the Street Sales Tax. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
11. Discussion, consideration, and possible action to approve invoice for Landers Dirt & Demo in the amount of \$4,850 for work done on the school Road by the cafeteria, work was approved in September by Mayor, invoice was turned in to City Hall on July 18, 2023. Motion by Evans 2d by Guevara to approve invoice in the amount of \$4,850 for Landers Dirt & Demo. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
12. Discussion, consideration, and possible action to approve acceptance of land from Debbie McDonald at 2 Misty Morning to be used for the purpose of a Public Park. Motion by Bennett 2d by Evans to approve acceptance of land @ 2 Misty Morning but will be used for City Use not a Public Park. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
13. Discussion, consideration, and possible action to have Cool-Co repair the air conditioner at Fire Station with amount not to exceed \$9,000. Motion by Guevara 2d by Evans to approve hiring Cool-Co Heat and Air Company to replace or repair air conditioner at Fire Station. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
14. Discussion, consideration, and possible action on approval for Project to apply for on REAP Grant. Item Stricken
15. Discussion, consideration, and possible action on approval of REAP grant application. Item Stricken
16. Discussion, consideration, and possible action to approve the 10 year CIP budget. Motion by Guevara 2d by Bennett to approve ten (10) year CIP. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
17. Discussion, consideration, and possible action to approve repairs and amounts from the hail storm of the listed vehicle
 - (1) Police – 2021 Ford Explorer VIN 1FM5K8AB9MGB83695 amount - \$13,576.65.
 - (2) Police – 2019 Dodge Charger VIN 742163 amount - \$10,948.30
 - (3) Police – 2022 Chevrolet Tahoe VIN 1GNSKLED7NR288531 amount \$19,849.02
 - (4) Police – 2014 Ford Expedition VIN 1FMJU1G55EEF09717 amount \$10,266.72
 - (5) Streets – 2022 Dodge Ram 3500 VIN 3C63RRGL3NG285469 amount \$8,085.20

(6) Fire 2022 Ford Expedition VIN 1FMJU1GT6NEA20113 amount \$11,888.44.

Motion by Guevara 2d by Evans to approve using Walker Paint & Body shop to repair vehicles with amount not exceeding \$74,614.33 for all vehicles. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

18. Discussion, consideration, and possible action to approve the purchase and installation of poly carbonate windshield from CLBOYD for the 325G skid steer in the amount of \$2,100 and approval for the 50G in the amount of \$2,214.00. Motion by Guevara 2d by Mitchell to approve the purchase & Installation of Poly carbonite windshield in the skid steer and mine excavator with total amount of \$4,314. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
19. Discussion, consideration, and possible action to approve Quote 29267921 from CLBOYD in the amount of \$24,100 for the purchase of a 2023 Blue Diamond 44" Disc Mulcher. Motion by Evans 2d by Mitchell to approve Quote from CLBoyd in the amount of \$24,100 for the purchase of a 2023 Blue Diamond disc mulcher. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
20. Discussion, consideration, and possible action to approve Estimate #652 from Daley's Asphalt in the amount of \$9,400 for the repair of G Street between 1st and 2nd. Motion by Guevara 2d by Evans to approve estimate from Daley's Asphalt in the amount of \$9,400 for the repair of G Street. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
21. Discussion, consideration, and possible action to approve Ordinance 23-25 amending title 2, chapter 6, section 2-6-1 of the Code of Ordinances of the City of Elgin to add Wastewater Assistant Director as a designated purchasing officer. Motion by Guevara 2d by Evans to approve Ordinance 23-25 to add Wastewater Assistant Director as a designated purchasing officer. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
22. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-25 amending title 2, chapter 6, section 2-6-1 of the Code of Ordinances of the City of Elgin to add Wastewater Assistant Director as a designated purchasing officer. Motion by Bennett 2d by Evans to approve emergency clause for Ordinance 23-25 to add Wastewater Assistant Director as a designated purchasing officer. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
23. Adjourned at 7:22 pm

PASSED, APPROVED AND ADOPTED THE 12th DAY OF SEPTEMBER 2023:

Machelle Reynolds, City Clerk