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PWA MEETING
MINUTES

DATE: August 8, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called regular meeting to order at 7:26 pm
2. Roll call; declaration of quorum.
3. Consideration of Consent Agenda.
 - a. Acceptance of the minutes of Council meetings held July 11, 2023.
 - b. Acceptance of the payment of purchase orders.
 - c. Acceptance of estimated payroll for September 2023.
 - d. Acceptance of Treasurer's Report.
 - e. Acceptance of Water Department Report

Motion by Guevara 2d by Evans to approve all consent agenda items. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

4. Discussion and possible action on items removed from Consent Agenda. N/A
5. Discussion, consideration, and possible action concerning recommendation from Mike Johnson on engineer selection for 2023 Update to the 2014 Water Supply Evaluation Engineering Report, a water system analysis to determine the adequacy of existing lines and storage facilities and a new water well project. Motion by Francais 2d by Guevara to approve recommendation from Mike Johnson to use Garver Engineer for 2014 Water Supply Evaluation Report, water analysis to determine the adequacy of existing lines and storage facilities and a new water well project. Ayes; Francis, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
6. Discussion, consideration, and possible action to approve from OMAG a memorandum of understanding for Sewer Line Rapid Assessment Tool Deployment Loaner and Small-Town Program. Motion by Mitchell 2d by Evans to approve from OMAG a memorandum of Understanding. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

7. Discussion, consideration, and possible action to approve Amendment 1 to the Elgin WWTF Phase III Improvements Contract. Motion by Bennett 2d by Francais to approve Amendment 1 to the Elgin WWTF Phase III Improvements Contract. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
8. Adjourned at 7:40 pm

PASSED, APPROVED AND ADOPTED THE 12th DAY OF SEPTEMBER 2023:

Machelle Reynolds, City Clerk