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MINUTES
CITY COUNCIL
MEETING

DATE: September 12, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called meeting to order at 6:00 pm
2. Invocation and flag salute led by Mayor Francais.
3. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All Members were present. A quorum was declared.
4. Consideration of Consent Agenda.
 - A. Acceptance of the minutes of Council meetings held August 8, 2023.
 - B. Acceptance of the payment of purchase orders.
 - C. Acceptance of estimated payroll for October 2023.
 - D. Acceptance of Treasurer's Report.
 - E. Acceptance of Police Report.
 - F. Acceptance of Fire Report.
 - G. Acceptance of Library Report.
 - H. Acceptance of Proclamation from Wichita Mountains Prevention Network for Red Ribbon Week.
 - I. Approval of Elgin Chamber Fall Fest on October 21, 2023, at Municipal Park with the City waiving the City fee for the vendors, vendor will still be required to fill out the City vendor form..
 - J. Approval of Christmas Parade on December 9, 2023 at 6:00 pm.

Motion by Bennett 2d by Guevara to approve all consent agenda items. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

5. Discussion and possible action on items removed from Consent Agenda. N/A
6. Mayor's report and presentation.
7. Remarks from Council.
8. Discussion, consideration, and possible action on approval from Helen Sminkey from BSA Troop 9144 for an Eagle Project that would consist of building, painting, and installing a free library in a few of the Parks in Elgin. Motion by Evans 2d by Guevara to approve the installation of the little free Library in Osborne Park, Helen will take care of the Library for six months and the Elgin Library will manage it after the 6 months. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
9. Discussion, consideration, and possible action to pay amount not exceeding \$7,000 to All America Bank to pay the remainder balance of the Elgin Volunteer Fire Dept. 2018 Chevy Silverado 3500 Loan #7000030602, contingent up on the title being changed to City of Elgin. Motion by Guevara 2d by Bennett to approve making a payment to All American Bank to pay the remainder of the loan off and the title being filed under The City of Elgin. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
10. Discussion, consideration, and possible action on approval of Garver's Preliminary Sidewalk Master Plan. Motion by Guevara 2d by Evans to approve Garver Engineers Preliminary Sidewalk Master Plan. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
11. Discussion from Garver on the work for the Sports Complex. Discussion only
12. Discussion from Garver on a Storm water Master Plan. Discussion only
13. Discussion, consideration, and possible action to approve Quote EFD-090523 from Kimtec Corporation in the amount of \$3,335 for the purchase of Medlite Transport for the Fire Department Side by Side. Motion by Evans 2d by Guevara to approve the purchase of a Medlite Transport from Kimtec in the amount of \$3,335. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
14. Discussion only of ideas for bulk trash pickup. Discussion only
15. Discussion, consideration, and possible action on approval for Project to apply for on REAP Grant. Motion by Guevara 2d by Mitchell to approve applying for the Generators again this year. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
16. Discussion, consideration, and possible action on approval of REAP grant application. Motion by Guevara 2d by Mitchell to approve the grant application. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
17. Discussion, consideration, and possible action to approve amendment of the 10 year CIP budget. Motion by Bennett 2d by Guevara to approve the amendment for the 10 year CIP budget. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
18. Discussion, consideration, and possible action to approve estimate in the amount of \$6,800 from Biggs Concrete Construction, Inc to install drain box at the crosswalk in front of H2O Plumbing. Motion by Evans 2d by Bennett to approve estimate from Biggs Concrete in the amount of \$6,800 for the installation of the drain box in front of H2O Building. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
19. Discussion, consideration, and possible action to approve the purchase of a flatbed from Mangum Auto Sales estimate #24883 in the amount of \$6,387.87 for Streets Department 2022 RAM 3500 Dually. Motion by Bennett 2d by Mitchell to approve the purchase from Mangum Auto Sales in the amount of \$6,387.87 for a flatbed. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

20. Discussion, consideration, and possible action to approve the Street priorities list for the 2023 Sales Tax Street Projects to be designed by Garver. Motion by Evans 2d by Guevara to approve the Street priorities list. Ayes; Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
21. Adjournment at 7:51 pm.

PASSED, APPROVED AND ADOPTED THE 10th DAY OF OCTOBER 2023:

Machelle Reynolds, City Clerk