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**PWA MEETING**  
**MINUTES**

**DATE:** September 12, 2023  
**TIME:** 6:00 PM  
**PLACE:** Elgin City Hall  
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Mayor Francais called regular meeting to order at 7:53 pm.
2. Members present were JJ Francais, Kevin Mitchell, Nettie Evans, Fred Guevara, Travis Bennett, and Machel Reynolds, Clerk/Treasurer. All Members were present. A quorum was declared.
3. Consideration of Consent Agenda.
  - a. Acceptance of the minutes of Council meetings held August 8, 2023.
  - b. Acceptance of the payment of purchase orders.
  - c. Acceptance of estimated payroll for October 2023.
  - d. Acceptance of Treasurer's Report.
  - e. Acceptance of Water Department Report
  - f. Acceptance to go out for competitive quotes for Well Evaluation and Rehabilitation.
  - g. Acceptance to receive quotes for smoke testing of sewer mains to identify additional infiltration and inflow (I&I) sources in our system.

Motion by Bennett 2d by Francais to approve all consent agenda items. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.

4. Discussion and possible action on items removed from Consent Agenda. N/A
5. Discussion, consideration, and possible action concerning approval to accept a bid for Meter Project 2023. Motion by Francais 2d by Guevara to approve the second to lowest bidder UTS on the grounds the lowest bidder doesn't have the experience, and UTS has a 15 year warranty and the low bidder only had a 10 year. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
6. Discussion, consideration, and possible action to approve amount not to exceed \$7,200 from Hydrochem for a VFD to repair the water well. Motion by Francais 2d by Guevara to

- approve Hydrochem repairing the water well with amount not to exceed \$7,200. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
7. Discussion, consideration, and possible action to approve the purchase of 2 valves for the WWTF with amount not to exceed \$8,000 from Pioneer Supply. Motion by Francais 2d by Guevara to approve the purchase of 4 valves instead of 2 with amount not to exceed \$8,000 from Pioneer Supply. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
  8. Discussion, consideration, and possible action to approve 6 irrigation head sprinklers for the WWTF with amount of \$1055 each for a total of \$6,330 from Knutson Irrigation. Motion by Guevara 2d by Evans to approve the purchase of 6 irrigation head sprinklers in the total amount of \$6,330 from Knutson Irrigation. Ayes; Francais, Mitchell, Evans, Guevara, and Bennett. Nays; None. Motion Carried.
  9. Discussion only for well water update. Discussion only.
  10. Discussion, consideration, and possible action concerning Highway bore for the Keeney Road Sewer Line Project.
  11. Adjournment.

AGENDA POSTED THIS 8<sup>th</sup> DAY OF SEPTEMBER AT 1:00 P.M., ON THE BULLETIN BOARD OF CITY HALL. POSTED BY:

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Machelle Reynolds, City Clerk