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AGENDA
CITY COUNCIL
MEETING

DATE: November 14, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Call meeting to order.
2. Invocation and flag salute.
3. Roll call; declaration of quorum.
4. Consideration of Consent Agenda.
 - A. Acceptance of the minutes of Council meetings held October 10, 2023.
 - B. Acceptance of the payment of purchase orders.
 - C. Acceptance of estimated payroll for December 2023.
 - D. Acceptance of Treasurer's Report.
 - E. Acceptance of Police Report.
 - F. Acceptance of Fire Report.
 - G. Acceptance of Library Report.
 - H. Approval to contract with Elgin Volunteer Fire Department to install Christmas lights in the amount of \$1,000.
 - I. Approval of Elgin Volunteer Fire Call checks.
 - J. Approval to pay an additional \$1,875 to Hoskins-212 for additional time spent on the Police Department Investigation.
5. Discussion and possible action on items removed from Consent Agenda.
6. Mayor's report and presentation.
7. Remarks from Council.
8. Discussion, consideration, and possible action concerning employee one-time salary adjustment.

9. Discussion, consideration, and possible action concerning proposal for Elgin Animal Shelter Kennel Repair.
10. Discussion, consideration, and possible action concerning acceptance or denial of bids for the Library Surplus items.
11. Discussion, consideration, and possible action concerning disposing of the remainder surplus items from Library.
12. Discussion, consideration, and possible action authorizing the purchase under State Contract pricing from Joe Cooper Ford a 2023 Ford Police Interceptor in the total amount of \$45,339 for Police Department. (CIP 03-20-700).
13. Discussion, consideration, and possible action to make Library Assistant position full time instead of part time position.
14. Discussion, consideration, and possible action on approval of estimate with Lawton Septic Tank in the amount of \$2400.00 for monthly pumping at Animal Shelter.
15. Discussion, consideration, and possible action to approve the purchase of two shields for the Police Department from Ares State Armory, LLC.
16. Discussion, consideration, and possible action on approval to purchase playground equipment for Splash Park, we have three different estimates in packet to choose from Lea Park and Play amount of \$49,380, Noah's Park & Playground amount \$33,980, & Oklahoma Playsets in the amount of \$35,910.
17. Discussion, consideration, and possible action to approve the Keeney Road approach.
18. Discussion, consideration, and possible action to approve Resolution 23-20 amending the City of Elgin employee handbook/personnel policies by requiring that Department Heads submit employee timecards to the city clerk and by requiring employees to request vacation time in writing in an approved city form to be submitted by the Department Head to the City Clerk.
19. Discussion, consideration, and possible action to approve Resolution 23-22 authorizing OMAG to return Escrow account funds in the total amount of \$3,976.91 to apply to the GL& Auto Policy premium.
20. Discussion, consideration, and possible action to approve Ordinance 23-26 amending title 5 Public Safety, Chapter 7 Animal Control, article B animal impoundment, section 5-7B-4 by deleting claiming of impounded animals; adoption requirements; and reserving section 5-7B-4 for future use.
21. Discussion, consideration, and possible action to approve emergency clause for Ordinance 23-26 amending title 5 Public Safety, Chapter 7 Animal Control, article B animal impoundment, section 5-7B-4 by deleting claiming of impounded animals; adoption requirements; and reserving section 5-7B-4 for future use.
22. Adjournment

AGENDA POSTED THIS 9th DAY OF NOVEMBER AT 1:00 P.M., ON THE BULLETIN BOARD OF CITY HALL. POSTED BY:

Machelle Reynolds, City Clerk

