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PWA MEETING
AGENDA

DATE: November 14, 2023
TIME: 6:00 PM
PLACE: Elgin City Hall
8183 State Hwy 17

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its staff, attorney or to the recommending board, commission or committee.

1. Call regular meeting to order.
2. Roll call; declaration of quorum.
3. Consideration of Consent Agenda.
 - a. Acceptance of the minutes of Council meetings held October 10, 2023.
 - b. Acceptance of the payment of purchase orders.
 - c. Acceptance of estimated payroll for December 2023.
 - d. Acceptance of Treasurer's Report.
 - e. Acceptance of Water Department Report
4. Discussion and possible action on items removed from Consent Agenda.
5. Discussion, consideration, and possible action to approve Agreement with Utility Technology Service for the purchase of the Advanced Metering Infrastructure with contract amount of \$522,340.
6. Discussion, consideration, and possible action to purchase the Advanced Meters Infrastructure from UTS with the bonds that are at Arvest Bank.
7. Discussion, consideration, and possible action to approve Agreement with Sensus USA, Inc., for the Advanced Metering Infrastructure to cover the software for the service and technical support.
8. Discussion, consideration, and possible action to approve Resolution 23-21 amending sections 302 work period and 403-vacation leave of the Elgin Public Works Authority employee handbook/personnel policies by requiring that Department Heads submit employee timecards to the City Clerk and by requiring employees to request vacation time in writing in an approved City form to be submitted by the Department Head to the City Clerk.
9. Adjournment.

AGENDA POSTED THIS 9th DAY OF NOVEMBER AT 1:00 P.M., ON THE BULLETIN BOARD OF CITY HALL. POSTED BY:

Machelle Reynolds, City Clerk